Logo

Description automatically generated**Ministry of Agriculture**

Corporate Services

226-3085 Albert Street

Regina, SK S4S 0B1

DATE

Carol Radford-Grant, Provincial Archivist

Provincial Archives of Saskatchewan

2240 Broad Street

REGINA, SK S4P 4B7

Dear Ms. Radford-Grant:

**Re: Destruction of Records – Ministry of Agriculture**

Attached is the Disposal Request Form dated DATE, and a list of records for

**Transfer #, Boxes to (inclusive)** belonging to BRANCH have reached or surpassed the required retention period.

The former Designated Records Officer, Reegan Owens, reviewed and authorized the destruction before this submission. As of September 14, 2022, Jackie de Waal was appointed the Designated Records Officer for the Ministry of Agriculture.

I look forward to receiving your authorization to dispose of these records or to transfer these records to the Archives Board.

Please send any correspondence to our office directly and a copy to the branch.

Should you have any questions, please contact Kelsey Siemens by telephone at

306-787-5141 or via email at [kelsey.siemens2@gov.sk.ca](mailto:kelsey.siemens2@gov.sk.ca).

Sincerely,

Jackie de Waal

Manager, Legislation, Access and Security

Attachments

cc: Branch Contact